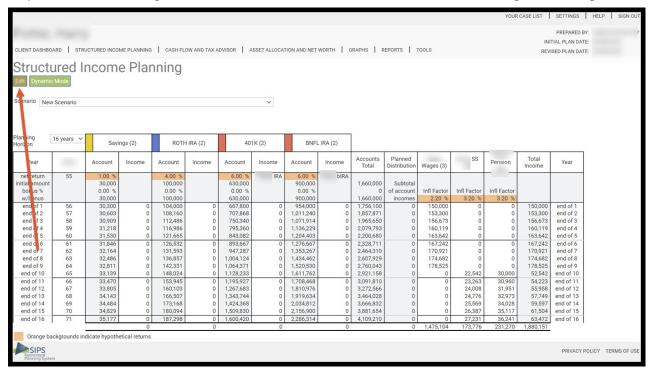
## Renaming a Current Scenario

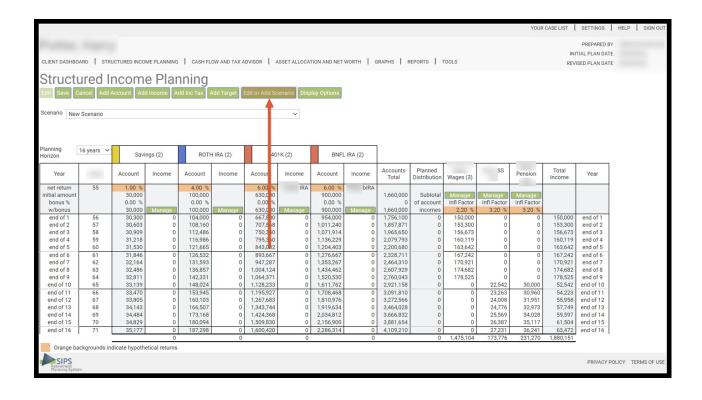
09/17/2024 1:30 pm EDT

Within the structured income plan you can rename a current scenario to a unique title. Below is a step-by-step guide for renaming a current scenario.

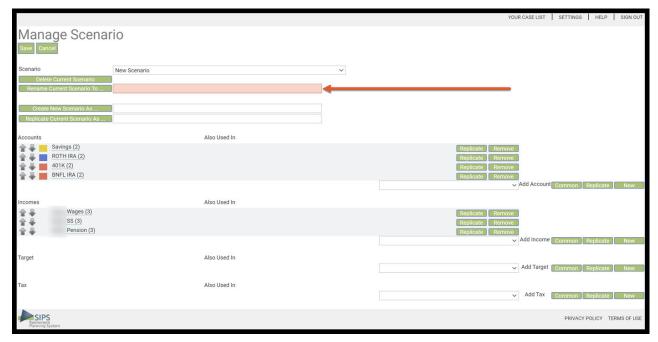
Step 1: Edit: Click on the green Edit button underneath the Structured Income Planning sub-heading.



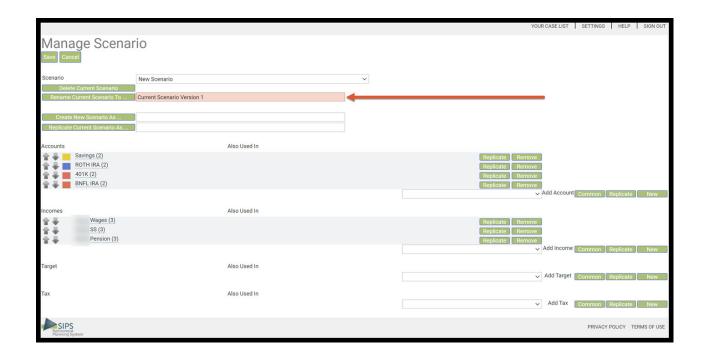
Step 2: Edit or Add Scenario: Click on the green Edit or Add Scenario button underneath the Structured Income Planning sub-heading.



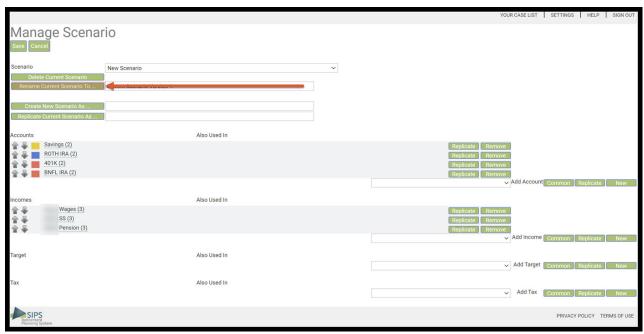
Step 3: Rename Current Scenario To: Click in the text box next to the green button titled rename current scenario to.



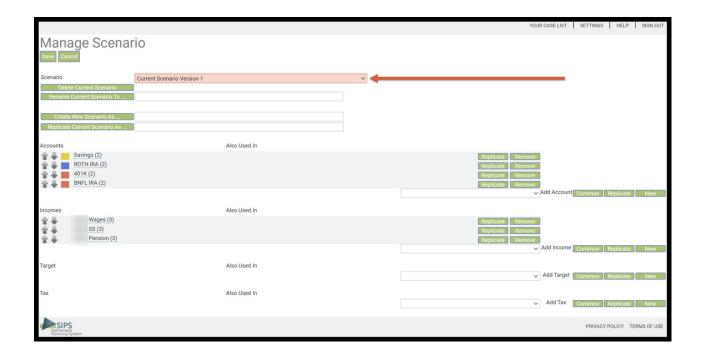
Step 4: Edit the Text Box: Delete default name and type in the new title for the current scenario.



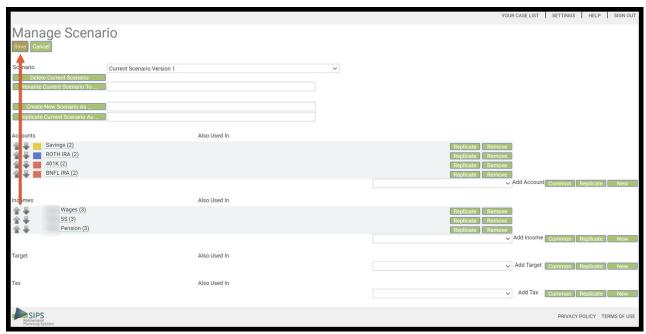
Step 5: Clicking: Double click on the green Rename Current Scenario to button located next to the text box.



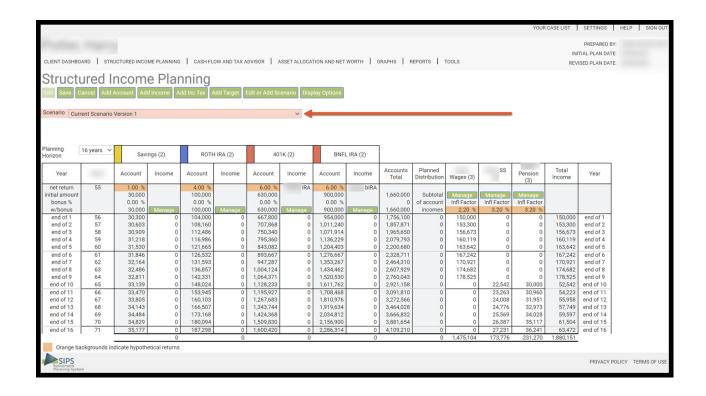
Step 6: Scenario Text Box: The current scenario name should be replaced over the old name in the scenario text box.



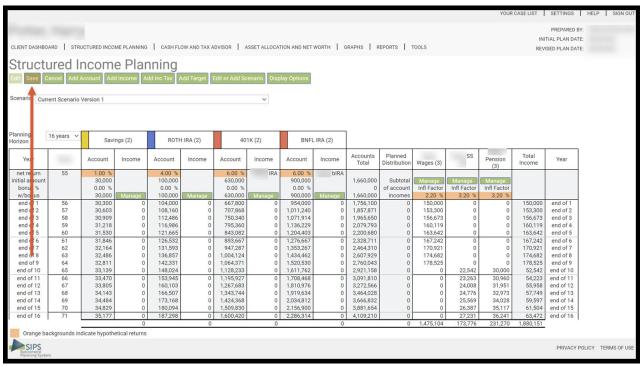
Step 7: Save: Click on the green save button underneath the manage scenario subheading.



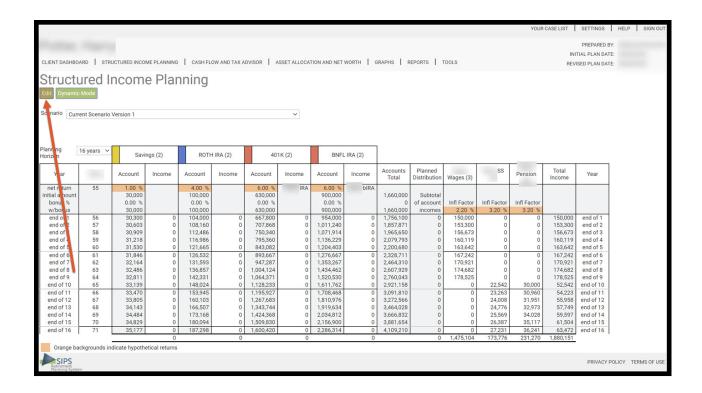
Step 8: Structured Income Plan Scenario: In the text box the new current title should be reflected.



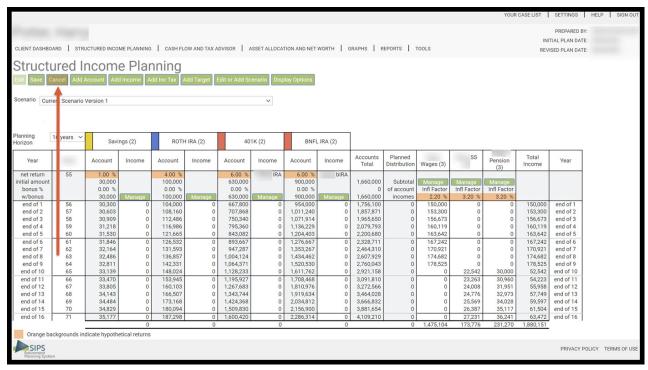
Step 9: Saving the Structured Income Planning Scenario: Click the green Save button underneath the Structured Income Planning subheading.



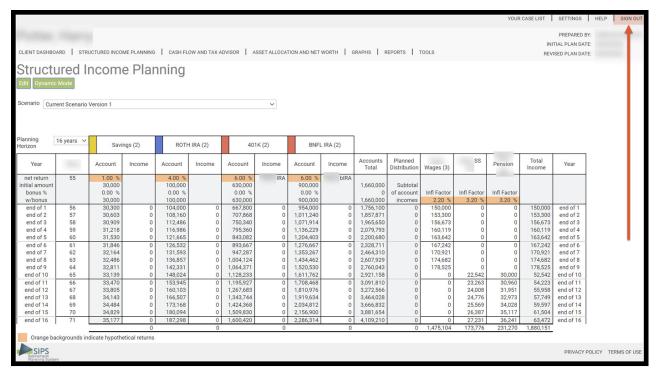
Step 10: Edit: If you need to make an edit to the structured income plan click on the green edit button underneath the Structured Income Planning heading.



Step 11: Cancel: If you need to go back to the previous page, click on the green Cancel button underneath the Structured Income Planning subheading.



Step 12: Logout: To sign out of SIPS, click on the Sign Out heading that is located in the upper right-hand side of the screen.



If you feel you need more support or would like to set up demo time with one of our representatives, please contact us at: +1-888-449-6917 or support@planscout.com.